

~~CONFIDENTIAL~~**OS REGISTRY  
FILE DEM-2****ROUTING AND RECORD SHEET****SUBJECT:** (Optional) Notice(s) Originated by the Office of Security and Due to Expire 1 August 1985**FROM:**

Policy Branch/PPG

**EXTENSION****NO.****DATE**

22 July 1985

**TO:** (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S INITIALS****COMMENTS** (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. C/POL BR 7/24/85 JK Two Office of Security originated HN's, "Wang Systems Passwords" and "Facsimile Machines" will expire on 1 August (see BASIC).

3. C/PPG 7/23/85 mhu They have been reviewed by C/ISG and her recommendations appear on the attached response sheet.

Your signature is requested.

OS Registry

~~CONFIDENTIAL~~

2 July 1985

MEMORANDUM FOR: Chief, Policy and Plans Group  
Office of Security

25X1 FROM:

Chief, Regulatory Policy Division

SUBJECT: Notice(s) Originated by the Office of Security and  
Due to Expire 1 August 1985

25X1 REFERENCE:

25X1 1. In accordance with the policy stated in this memorandum serves as a reminder that the two notice(s) listed on the attached sheet will expire 1 August 1985.

25X1 2. Headquarters notices are intended to disseminate regulatory information quickly; information of a continuing nature should be incorporated into an Agency regulation or handbook.

3. If it is necessary to extend the expiration date of a notice, the request requires written justification and the express approval of the Deputy Director for Administration for headquarters notices and the Deputy Director for Operations for field notices.

4. Reissuance of a notice is accomplished by issuance of another notice which does not contain the text of the original notice. An extension serves to maintain the official status of the information until it is incorporated into a regulation. Therefore, if a notice has already been extended once from the original expiration date, and the information again needs to be called to the attention of the recipients, we suggest reissuance of the notice with a new number. Information of a continuing nature should be submitted for incorporation into a more permanent issuance. If extension or reissuance of a notice is requested, please include justification comments on the attached sheet. Also, please verify that the information is current or note any changes which may be required.

5. For each notice listed on the attached sheet, please indicate the action desired and return the form to Regulatory Policy Division, Office of Information Services, 1112 Ames Building, no later than 24 July 1985.

25X1 Attachments:

- A. Notice Expiration Response Sheet
- B. Two Notice(s)

UNCLASSIFIED WHEN SEPARATED  
FROM ATTACHMENT

OS REGISTRY

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CONFIDENTIAL

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

OS Originated Notices Due to Expiration on 1 August 1985

FROM:

Policy Branch/PPG

EXTENSION

NO.

DATE 11 July 1985

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. C/OPS/TS  
Attn: ~~C/ISG~~

7/12/85

P/H

Attached are two HNs, "Wang System Passwords" and "Facsimile Machines" which will expire on 1 August 1985.

2.

3.

C/ISG

7/18/85

DMA

As you are aware, Headquarters and Field Notices are intended to disseminate regulatory information quickly; information of a continuing nature should be incorporated into an Agency regulation or handbook.

4.

C/OPS/TS

7/19/85

P/H

Please indicate on the attached sheet if these HNs should (a) be allowed to expire, (b) have their dates extended or (c) be reissued.

5.

6.

7.

8.

9.

10.

11.

12.

13.

14.

15.

If it is necessary to extend the expiration date of a notice or to reissue it, a written justification (see attached sheet) is required. Please verify that the information is current or note any changes which may be required.

Reissuance of a notice is accomplished by issuance of another notice which does not contain the text of the original notice.

An extension serves to maintain the official status of the

FORM 1-79

610 USE PREVIOUS EDITIONS

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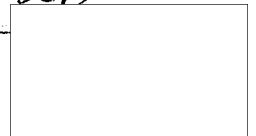
GPO : 1983 O - 411-632

SUBJECT: OS Originated Notices Due to Expiration on 1 August 1985

information until it is incorporated into a regulation. Therefore, if a notice has been extended once from the original expiration date (which these have been), and the information again needs to be called to the attention of the recipients, a reissuance of the notice with a new number is suggested. Information of a continuing nature should be submitted for incorporation into a more permanent issuance.

Suspense date: Friday, 19 July 1985.

1-3  
Please handle and  
return thru DD/TS  
by 18 July



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